

2018 Local Agency Biennial Notice

Name of Agency: Fallen Leaf Lake CSD
Mailing Address: P.O. Box 9415
Contact Person: Gary Gerren Office Phone No: 530/544-3300
E-mail: ggerren@fllcsd.org Fax No: —

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code requires disclosure by agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict-of-interest code and has determined that (Check one box):

☐ **An amendment is required. The following amendments are necessary:**

(Mark all that apply.)

- ☐ Include new positions.
- ☐ Revise disclosure categories.
- ☐ Revise the titles of existing positions.
- ☐ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions.
- ☐ Other (describe) _____

☒ **No amendment is required.**

☐ **The code is currently under review by the code reviewing body.**

Verification

The agency's code accurately designates all positions that make or participate in the making of governmental decisions; the disclosure categories assigned to those positions accurately require the disclosure of all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding the designated positions; and the code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Office

Date

Complete this notice regardless of how recently your code was approved or amended.
Please return this notice no later than **August 24, 2018** to:

El Dorado County Registrar of Voters – Attn: Kim Smith – P.O. Box 678001, Placerville, CA 95667

PLEASE DO NOT RETURN THIS FORM TO THE FPPC

Biennial Report Form

BIENNIAL CONFLICT-OF-INTEREST REVIEW

Fallen Leaf Lake Community Services District

Districts Name

Please select all that apply (*attach additional pages, if needed*):

_____ The legislative body of the above named Agency has reviewed the agency's Conflict-of-Interest Code and finds it to satisfy our needs.

_____ The legislative body has reviewed the list of reporting positions and request to ADD the following:

1. _____
2. _____
3. _____
4. _____

_____ The legislative body has reviewed the list of reporting positions and request to DELETE the following:

1. _____
2. _____
3. _____
4. _____

****If the district is not amending the Conflict-of-Interest Code, forward a CURRENT Conflict-of-Interest Code to the Elections Department**

Please contact Kim Smith at the Elections Department at Ext. 7490 if you require any further information or assistance. This form must be returned to the Elections Department no later than **Friday, August 24, 2018.**

Secretary of the District

This _____ day of _____, 2018

**CONFLICT OF INTEREST CODE
FOR
FALLEN LEAF LAKE COMMUNITY SERVICES DISTRICT**

The Political Reform Act (Government Code Section 81000, et.seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal Code of Regulation Section 18730) which can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure category shall constitute the conflict of interest code of Fallen Leaf Lake Community Services District.

Designated employees shall file their statements with Fallen Leaf Lake Community Services District which will make the statements available for public inspection and reproduction. (Government Code Section 81008). Statements for all designated employees will be retained by Fallen Leaf Lake Community Services District.

**CONFLICT OF INTEREST CODE
FOR
FALLEN LEAF LAKE COMMUNITY SERVICES DISTRICT**

APPENDIX

Designated Positions

Disclosure Categories

*Members, Board of Directors
General Manager
Secretary
Fire Chief
Assistant Fire Chief
** Consultants

1
1
1
1
1

Disclosure Categories

Category 1

Investments, business positions in business entities and sources of income of the type which:

- Are engaged in building construction, design or repair utilized by the District;
- Are engaged in investment of District funds;
- Are engaged in the business of insurance including but not limited to insurance companies, carriers, holding companies, underwriters, brokers, solicitors, agents, adjusters, claims managers, and actuaries;
- Perform work or services utilized by the District or which manufacture or sell supplies books, machinery or equipment utilized by the District. The public will be notified at an open meeting of the Board when direct family members are involved in any business aspect of the District, including as an employee with concessionaires of the District.
- *The following positions are NOT covered by the code because they must file under section 87200 and, therefore, are listed for informational purposes only. However, within 60 days of assuming office Directors of the Fallen Leaf Lake Community Service District must take a conflict of interest class.
- Board of Directors

An individual holding one of the above listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Section 87200. **Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject under the following limitation:

The Chairperson of the Board of Directors has determined in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chairperson's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

This is the last page of the conflict of interest code for the **Fallen Leaf Lake Community Services District**.

Pursuant to Government Code Section 87303, the conflict of interest code for the Fallen Leaf Lake Community Services District was approved on September 4, 2010. The code will be effective on September 4, 2010.

CERTIFICATION OF FFPC APPROVAL
