

FALLEN LEAF LAKE COMMUNITY SERVICES DISTRICT

Saturday, May 23, 2020
BOARD MEETING
Held under Executive Order N-29-20
Tele/Video Conference
10:00 AM

President Cathcart called the meeting to order at 10:06 am

ROLL CALL

President Cathcart, Director Casey, Director Malley, Director G. Calof via tele/video conference. Director Hart absent

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Franz McMasters reported that bears are breaking into cars on the west side. He also requested that we contact South Tahoe Refuse and make sure the west side and the Store have blue bags available for the residences.

ADMINISTRATIVE MATTERS

A. Discussion and Motion(s) to Approve Minutes of April 10, 2020 and Special Meeting of May 18, 2020

Motion was made by Director Malley to approve minutes of April 10, 2020 and Special Meeting of May 18, 2020 and seconded by Director Calof to approve the minutes. After discussion motion was passed unanimously.

B. Discussion and Motion(s) to Approve Financial Reports F/Y 2019-20 through May 2020

A motion was made by Director Casey to approve the Financial Reports for Fiscal Year 2019-20 through May 2020. The motion was seconded by Director Calof. After discussion was held regarding income balances on Fire Department motion was then passed unanimously.

C. COVID-19 Report

Fire Chief Gerren reviewed with the Board his report on COVID-19 that was included in the Board packet. Chief Gerren additionally reported that a yellow fire line tape has been put up to help keep the public from entering the Fire Department area where trucks are kept outside. Also, a video doorbell has been installed to help the firefighters to talk with the public from the video camera and that Tuesday Night Feed the Firefighters have been cancelled this year.

D. General Manager's / Fire Chief's Report

Fire Chief Gerren reviewed with the Board his report that was included in the Board packet. There are 11 new interns and 6 returnees. All operations are working under the COVID-19 guidelines.

E. President's Report

President Cathcart reported the plans to open the Store and Marina is June 1st. Café will open in July. COVID-19 criteria has been covered for the Store/Café and Marina. President Cathcart also reported that if anyone would like a copy of the CLM contract and guidelines that CLM has set forth for the COVID-19 to contact any Board Member for a copy.

Director Casey wants to thank Doctor Tom Barber on behalf of the Board of Directors for his help and in-put as it relates to COVID-19.

F. Concessionaire Report

Mike Basso gave a report regarding the Store/Café and Marina as it relates to the new guidelines for opening up based on COVID-19 guidelines as set forth by Federal, State and County.

Food service out of the Café has been suspended till July 1. Opening the Store has been postponed to June 12. Docks will be in by May 29th and the Marina will be opened on this date.

Tables have been placed in front of the Store, and a few will be placed up by the Volley Ball Court, all tables are placed 10' apart. Air filters have arrived and will be installed in the bathrooms and Store. There will be window fans in the Store to help circulate the air. There will be one entrance door into the Store/Café and one exit door. The sneeze guards for the counter have arrived. No items will be for sale on the front counter. Bathrooms will be monitored. Regulations for the beach will be posted and monitored. If guidelines are not followed by the public they will be notified and given the proper guidance, to meet the regulations and if the beach areas get out of hand then they will be closed to public. The boat wash will be open to clean kayaks and canoes. All Rental Boats will be disinfected by hand to not disrupt the environment of the lake. If boats do not have a Fallen Leaf green tag, they will be asked to leave and have their boats cleaned at the boat stations in South Lake Tahoe. There is plenty of signage on the roads to Fallen Leaf to inform boat owners of this regulation. Personnel will monitor bathroom and beach areas for overcrowding. Only two people at a time in the bathrooms. Masks are required for entering the Store and Café. Will recommend people wear masks outside in the line to the bathrooms or Store. Staffing is moving along for the Store/Café and I still need to hire and train staff for the Marina.

Some discussion was held regarding subject matter. No action was taken.

G. Voting Rights Committee Report / Communications Report

Director Casey reported to the Board that our Senate Bill 1180 has been placed on hold because the Legislation is currently working on COVID-19.

H. JPA Report

Chief Gerren reported that he and President Cathcart attended the last meeting held via Teleconference. There are a few unforeseen issues regarding the new building and the remodel costs have gone overbudget. The two temporary locations for the ambulance is on Black Bart and one at the “Y” off of Janet street. One new remount ambulance is in service and another remount is still in the process of being rebuilt.

OLD BUSINESS

A. Discussion and Possible Motion(s) for Upgrading the Marina Launch Ramp – Chief Gerren

Chief Gerren had nothing to report at this time. The Board requested that this item be tabled till the regular meeting July 4, 2020.

B. Discussion and Possible Motion(s) for Remodeling the Upstairs of the Community Building – Chief Gerren

Chief Gerren had nothing to report at this time. The Board requested that this item be tabled till the regular meeting July 4, 2020.

NEW BUSINESS

A. Discussion and Possible Motion(s) to Approve Flag Pole in front of Store/Café – Chief Gerren

A discussion was held regarding the Flag Pole. It was the decision of the Board to postpone subject matter until Tom Beales can supply the Board with information regarding funds to cover costs of Flag Pole. Table indefinitely.

B. Discussion and Possible Motion(s) to Approve CLM Operational Opening Plan per COVID-19 guidance for the 2020 season – Director Cathcart

This item was discussed under the President’s Report and Concessionaire Report.

C. Discussion and Possible Motion(s) to Approve Resolution 2020-3 for the 2020-21 Appropriation Limitation (1979 Gann Spending Limit Initiative) – Chief Gerren

Chief Gerren reported to the Board that this item is done every year prior to approving budgets which defines the spending limit initiative of 1979 known as the Gann Act. A motion was made by Director Malley to approve Resolution 2020-3 for the 2020-21 Appropriation Limitation. Motion was seconded by Director Calof. After a discussion was held motion was passed unanimously.

D. Discussion and Possible motion(s) to approve 2020-21 Fire Department Salary Schedule – Chief Gerren

Chief Gerren went over the 2020-21 Fire Department Salary Schedule for the operations portion of the Fire Department. Motion was made by Director Casey and seconded by Director Calof to approved 2020-21 Fire Department Salary Schedule. After discussion motion was passed unanimously.

The Board requested that item E, F, G, and H be approved under one main vote as they relate only to the OES Strike Team guidelines set forth by OES and per the Auditors recommendations.

- E. Discussion and Possible motion(s) to approve OES 2020 Salary Schedule (2) – Chief Gerren**
- F. Discussion and Possible Motion(s) to Approve OES Resolution 2020-4 Identifying the Terms and Conditions for Fire Department Response Away from their Official Duty Station and Assigned to an Emergency Incident– Chief Gerren**
- G. Discussion and Possible Motion(s) to Approve OES Resolution 2020-5 Authorizing Overtime and Portal to Portal Pay for Employees – Chief Gerren**
- H. Discussion and Possible Motion(s) to Approve OES Resolution 2020-6 Pay rate Portal to Portal for employees – Chief Gerren**

A motion was made by Director Calof and seconded by Director Malley to approve the two OES 2020 Salary Schedule, OES Resolution 2020-4, OES Resolution 2020-5 and OES Resolution 2020-6. After a full discussion on all items motion was passed unanimously.

- I. Discussion and Possible Motion(s) To Approve Resolution 2020-7 Authorizing a Property Tax Inflation Increase of 1.5% per Resolution 2018-1 and Authorizing the El Dorado County to Collect the Special Tax for 2020-2021 – Chief Gerren**

Chief Gerren reviewed Resolution 2020-7 authorizing a property tax inflation increase of 1.5% per Resolution 2018-1 for 2020-21. A motion was made by Director Casey to approve Resolution 2020-7 Authorizing a Property Tax Inflation Increase of 1.5% per Resolution 2018-1 and Authorizing the El Dorado County to Collect the Special Tax for 2020-2021. Motion was seconded by Director Calof. After discussion was held motion was passed unanimously.

- J. Discussion and Possible Motion(s) to Approve 2020-2021 Preliminary Budgets for Administration, Parks and Recreation and Fire Department – Chief Gerren**

Chief Gerren reviewed with the Board 2020-21 Preliminary Budget for Administration, Parks and Recreation and Fire Department. A motion was made by Director Malley and seconded by Director Calof to approve 2020-2021 Preliminary Budgets for Administration, Parks and Recreation and Fire Department. After a full discussion was held motion was passed unanimously.

With no other further business, President Cathcart adjourned the meeting at 11:13 am.