

FALLEN LEAF LAKE COMMUNITY SERVICES DISTRICT

Saturday, September 1, 2018

Community Building

“Old Store”

Fallen Leaf Lake, CA

09:00 AM

President Cathcart called the meeting to order at 09:04 am

ROLL CALL

President Cathcart, Director Casey, Director Bacchetti, Director Malley

Director Grant Calof via phone

PLEDGE OF ALLEGIANCE

President Cathcart announced Additions/Deletions to the Agenda

NEW BUSINESS - Additions

- I. Discussion and Possible Motion(s) to Approve Resolution 2018-7 Giving Approval for the El Dorado County to Collect Special Tax for Fire Protection Services – Chief Gerren
- J. Discussion and Possible Motion(s) to Appoint a Prospective Board Member to Mike Casey and Tom Bacchetti’s Board Position Effective December 2018 – President Cathcart
- K. Discussion and Possible Motion(s) to Accept Bids for Dock and Pier Work for the Fire Boat Parking – Chief Gerren

NEW BUSINESS – Deletions – To be addressed at December 1, 2018 meeting under Closed Session

- F. Discussion and Possible Motion(s) to Consider a Performance Bonus for Chief Gerren for Fire Administration and General Manager’s Position – Chief Gerren

PUBLIC COMMENTS

Barbara D’Anne expressed her concerns regarding the future of Fallen Leaf Lake (CSD).

- 1. Concerns regarding the Community Building
- 2. Future of Fallen Leaf Lake and its surroundings
- 3. Winter snow plowing
- 4. Road widening and upgrades

The Board requested these items be place on the May 2019 Agenda for discussion.

Bill Neidig gave a presentation for Congressional Candidate Jessica Morse.

John Kleppe gave a report regarding the drop-in lake levels and its effects on the dam and the 3 gates within the dam.

ADMINISTRATIVE MATTERS

A. Discussion and Motion(s) to Approve Minutes of May 26, 2018

Motion was made by Director Bacchetti and seconded by Director Malley to approve the minutes with the following changes:

Under Administrative Matters Item C: to be amended as follows: Fire Chief Gerren reviewed with the Board his report that was included in the Board packet. A full discussion was held regarding snow removal for winter and cellular service update. The Board requested that for the September 1, 2018 agenda *to place item to determine the CSD's position on* opening road in winter.

Under Administrative Matters Item D: to be amended as follows: President Cathcart reported that there will be an open position for Director Bacchetti's position on the board. *Director Grant Calof was appointed in March to replace Larry Calof.*

Under Administrative Matters Item F: to be amended as follows: David Anderson reported on the update status of the SB 561. Currently the SB 561 is on hold pending *administrative audit* of the Fallen Leaf Lake CSD.

After discussion motion was passed unanimously.

B. Discussion and Motion(s) to Approve Financial Reports F/Y 2017-18 through June 30, 2018

A discussion was held regarding how the strike team income was being reported. A motion was made by Director Casey to report financial statements as cash rather than accrual and then footnote items. Motion was seconded by Director Bacchetti and passed unanimously.

A motion was made by Director Bacchetti to approve the Financial Reports for Fiscal Year 2017-18 through June 30, 2018. The motion was seconded by Director Malley. After a full discussion was held, motion was passed unanimously.

The Board requested for the next regular schedule meeting December 1, 2018 to add to the agenda the 13th month of fiscal year 2017-18.

Taken out of order

E. Concessionaire Report

Mike Basso reported to the Board that there is a good chance that the store will break last year's sales record by 10% - 15%. The staffing for the store and marina has been tough this year, however, it all turned out good. Last day to pull boats out will be September 30, 2018 as always in the past and if residents are unable to get boats out prior to that date will need to make arrangement with him and/or Chief Gerren. The café closed about two days prior to store closing of September 30, 2018.

Mike Basso also reported that new chairs and tables will be purchased for next year's season, along with replacing logs with new logs and additional planting around community area. Additionally, CLM has rewritten the marina disclosures that are currently with their legal department and once financial will be presented to the Board hopefully for the December 1, 2018 meeting.

Director Malley requested that Signage for the road and community area be placed on agenda for December 1, 2018

C. General Manager's /Fire Chief's Report

Fire Chief Gerren reviewed with the Board his report that was included in the Board packet. A full discussion was held regarding the operations of the fire department. Chief Gerren introduced the paid firefighters, Josh Kimball, Albert Palaroan, Anthony DeMarta and paramedic on duty Chaz Bandy. The Chief reported about the Reserve Program; Paramedic Program; ISO and how the Fire Boat was a big influence on the rating; Grant Program; Strike Team Program and the Reserve Program contributes a big part to supporting our involvement in giving to the community and surrounding areas, far and near as it relates to Strike Teams. Chief Gerren continued that the Strike Teams that are sent out have a good reputation out in the field and the USFS has asked us sign a contract with the USFS for fire suppression or stand by coverage when needed.

A full discussion was held regarding defensible space in the USFS boundaries. Chief Gerren reported that he is currently working with a new USFS representative that handles the area around Fallen Leaf Lake.

D. President's Report

President Cathcart reported that he would like to utilize more of the resources available and communications for the residents in and around the area.

F. Voting Rights Committee Report

Director Casey reported that the assembly for the voting rights has stopped, however assembly is looking at the stability of the Fire District and is requiring an Administrative Audit to be done by the State. A brief discussion was held. No action taken.

G. JPA Report

Director Bacchetti reported that the next JPA meeting will be sometime in December 2018.

OLD BUSINESS - None

NEW BUSINESS

A. Discussion and Possible Motion(s) review AB8 funding from El Dorado County – President Cathcart

President Cathcart reviewed status of the Fallen Leaf Lake's Fire Department AB8 funding and gave a brief history of how it came about and way it is lower than other District's. A full discussion was held. President Cathcart requested that this item be placed on the December 1, 2018 meeting agenda for further review and discussion.

B. Discussion and Possible Motion(s) to review and extend the contract with Richard Harris – Director Casey

Director Casey reported that Richard Harris has done a fine job for the District and would like to continue his services through September 30, 2019. Mr. Harris's fee would be \$2,000 monthly for October, November and December and commencing January 2019 would go back up to \$4,000 month through the rest of his contract. After a full discussion was made Director Bacchetti moved to approve the contract with a termination of 30 days at any given time at which point Richard Harris's services are no longer needed prior to expiration term of September 30, 2019 and that Mr. Harris's fee is to come out of the Fire Department Reserves. Motion was seconded by Director Malley and passed unanimously.

C. Discussion and Possible Motion(s) to review and discuss the CSD's position, regarding road being open in winter – Director Cathcart

A full discussion was held regarding the subject matter. Director Malley made a motion to authorize the Fire Chief/General Manager to respond to inquiries with the county and confine comments to fire concerns of health and safety. Motion was seconded by Director Casey and passed unanimously. The Board requested this item be added to the May 2019 agenda.

D. Discussion and Possible Motion(s) to Approve Resolution 2018-5 for Excess Personal Property from the Department of Defense (DoD) through the Firefighter Property (FFP) program to help actively engage in prevention, protection and suppression of all fires and medical emergency response services in the County El Dorado, California – Chief Gerren

Chief Gerren presented to the Board Resolution 2018-5 stating approval for the Excess Personal Property from the Department of Defense through the Firefighter Property Program to help actively engage in prevention, protection and suppression of all fires and medical emergency response services in the El Dorado County of California. The Chief reported that this is a free access to Firefighting equipment through the FFP. A motion was

made by Director Bacchetti to approve said resolution and was seconded by Director Malley. After discussion motion was passed unanimously.

E. Discussion and Possible Motion(s) to Approve Resolution 2018-6 Approving the Department of Forestry and Fire Protection Agreement #7FG18034 for the Volunteer Fire Assistance Program (VFD) – Chief Gerren

Chief Gerren presented to the Board Resolution 2018-6 stating approval for the Department of Forestry and Fire Protection Agreement #7FG18034 for the Volunteer Fire Assistance Program in the total amount of \$11,960 and our portion of the split for the equipment is \$5,980. A motion was made by Director Malley and seconded by Director Bacchetti to approve said resolution. After full discussion, motion was passed unanimously.

F. Discussion and Possible Motion(s) to Consider a Performance Bonus for Chief Gerren for Fire Administration and General Manager's Position – Chief Gerren

Subject matter removed from Agenda and to be placed on Agenda for December 1, 2018 under Closed Session

G. Discussion – Options for notifications of Fallen Leaf Lake residence for Fallen Leaf Lake CSD Business Matters – Director Casey

A discussion was held regarding a newsletter being mailed out quarterly. No action taken. Director Casey requested that this subject matter be placed on the December 1, 2018 Agenda for further discussion.

H. Discussion and Possible Motion(s) to approve a lease purchase of a 2019 International Chassis to replace our current Brush 9, 1990 chassis. This remount would cost \$150,000, purchased through lease program, over 5 years. – Chief Gerren

Chief Gerren reported to the Board that Brush 9 has to be upgraded for continued operations. The remount of Brush 9 will reduce the cost. Remounting Brush 9 with a new chassis will accomplish the needs of the District. The cost to replace the chassis and remount will cost approximately \$150,000 purchased through a lease program for 5 years with an annual cost of approximately \$35,000. A motion was made by Director Bacchetti and seconded by Director Casey to approve purchase of chassis for Brush 9 through the lease program, over a 5 year period with annual payments of approximately \$35,000. After full discussion, motion was passed unanimously.

I. Discussion and Possible Motion(s) to Approve Resolution 2018-7 Giving Approval for the El Dorado County to Collect Special Tax for Fire Protection Services – Chief Gerren

Chief Gerren presented to the Board Resolution 2018-7 giving approval to the El Dorado County to collect the Districts Special Tax for Fire Protection Services. A motion was made by Director Malley and seconded by Director Bacchetti to approve said Resolution 2018-7. After discussion, motion was passed unanimously.

J. Discussion and Possible Motion(s) to Appoint a Prospective Board Member to fill Mike Casey's and Tom Bacchetti's Board Position Effective December 2018 – President Cathcart

President Cathcart reported that Director Mike Casey forgot to file and Director Tom Bacchetti did not run, but had decided to stay on once appointed until a prospective party comes forward to stay on for the term. Bruce Hart who was in attendance, presented his request to serve on the Board for the appointed term of 4 years beginning December 7, 2018. A motion was made by Director Bacchetti and seconded by Director Malley to appoint Mike Casey and Bruce Hart to serve on the Board for duration of 4 years commencing December 7, 2018. After full discussion, motion was passed unanimously.

K. Discussion and Possible Motion(s) to Accept Bids for Dock and Pier Work for the Fire Boat Parking – Chief Gerren

Chief Gerren presented to the Board two bids for dock and pier work for the fire boat parking, which would be paid out of Fire Department Reserves. One bid was from Fallen Leaf Landing (John Rich) in the amount of \$28,000 and the other was from Shoreline Engineering in the amount of \$35,500. Both bids were identical for the dock and pier work. Chief Gerren suggested going with Fallen Leaf Landing (John Rich) in the amount of \$28,000 and work could commence within a 2 weeks/10 days. A motion was made by Director Bacchetti and seconded by Director Malley to approve bid from Fallen Leaf Landing (John Rich) in the amount of \$28,000. After full discussion, motion was passed unanimously.

The Board wanted to thank Director Tom Bacchetti for his valuable service to the District. Chief Gerren expressed his appreciation for not only a good working relation with Director Bacchetti, but also for his service on the JPA Board.

With no other further business, President Cathcart adjourned the meeting at 12:30 pm.