

## **FALLEN LEAF LAKE COMMUNITY SERVICES DISTRICT**

Friday, April 10, 2020  
SPECIAL MEETING  
Held under Executive Order N-29-20  
Tele/Video Conference  
04:30 PM

President Cathcart called the meeting to order at 04:30 pm

### **ROLL CALL**

President Cathcart, Director Casey, Director Malley, Director Hart, Director G. Calof  
via tele/video conference

### **PLEDGE OF ALLEGIANCE**

### **PUBLIC COMMENTS**

Franz McMasters asked about why there was no mention of COVID-19 on Agenda as it relates to Store/Marina. Chief Gerren reported the subject matter will be included in his report under **Administrative Matters Item C General Manager's / Fire Chief's Report.**

### **ADMINISTRATIVE MATTERS**

#### **A. Discussion and Motion(s) to Approve Minutes of December 7, 2019**

Motion was made by Director Casey to approve minutes of December 7, 2019 and seconded by Director Malley to approve the minutes. After discussion motion was passed unanimously.

#### **B. Discussion and Motion(s) to Approve Financial Reports F/Y 2019-20 through February 2020**

A motion was made by Director Malley to approve the Financial Reports for Fiscal Year 2019-20 through February 2020. The motion was seconded by Director Hart. A discussion motion was then passed unanimously.

#### **C. General Manager's / Fire Chief's Report – July 4<sup>th</sup> BBQ and July 25<sup>th</sup> Wine Tasting Cancelled**

Fire Chief Gerren reviewed with the Board his report that was included in the Board packet. Chief Gerren reviewed with the Board that all group and Tuesday night training have been cancelled, but this could change.

A full discussion was held regarding COVID-19 and how the CSD will be handling the safety and health issues surrounding the area of Fallen Leaf Lake and the guidance will

be accessed for future actions, decision, or directives made by guidelines set forth by Federal, State and County. The outcome of this discussion as of April 10, 2020:

- Fallen Leaf Fire Department will be operational in May and will provide normal services to all areas of the district. We will have a fire apparatus on the West Side when we go operational and we will be supporting the West Side with our Fire Boat.
- The staff will have strict COVID-19 guidelines for daily operations by the State of California and El Dorado County Health Department. The staff will have protocols in place for contact with the public. The fire station will be closed to the public for the protection of our personnel. Signage will be placed on the outer area of the station with instruction on contacting station personnel via the outside phone or video doorbell. We have many walk-in contacts each summer, the walk-in are typically medical incidents and these incidents will be responded to by our personnel under the restrictions and protocols that are in place at that time. Our goal is to limit the exposure to our firefighting staff.
- A normal 911 emergency will receive a response by our firefighting personnel and equipment throughout the district.
- The Fallen Leaf Lake CSD is operating under the COVID-19 restrictions per the State of California, El Dorado county Health Department and the Federal Government. The county directives and restrictions are currently in place through April 30, 2020. The County will assess the situation in the next few days and make a determination for whether an extension of the date will be required. We will continue to follow the restrictions placed on the county and the Tahoe Basin.
- California Land Management would like to open the Store, Café, and Marina in late May if restrictions allow at that time. The Fallen leaf Lake CSD Board of Directors have requested information from CLM concerning their intent to operate with emphasis on strict COVID-19 restrictions and health and safety practices that would be in place to protect the community, visitors, and district staff and CLM employees. This is ongoing and a determination has not been reached at this time. As soon as a determination is made on the opening, based on restrictions and guidelines that are in place the district will provide updated information to the public.

Other items of discussion and reports were:

- The July 4<sup>th</sup> BBQ and July 25<sup>th</sup> Wine Tasting has been cancelled for this 2020 season for the safety and health issues surrounding COVID-19. The Fallen Leaf Fire Department will look into alternative ways to offer fundraisers for Season 2020.
- Director Bruce Hart volunteered to be the contact for all FLLCSD COVID-19 information and updates. His email is: [hartb1620@gmail.com](mailto:hartb1620@gmail.com).

- The Fallen Leaf Fire Department will continue to operate and support the FLL community through the summer and fall beginning mid-May 2020 and will continue to do so with the guidelines set forth by Federal, State and County.
- Stanford Camp is closed for the Summer/Fall season of 2020
- The “Old Store” will be closed and unavailable for use by the FLL Community for this year and will be readdressed at a later date for next season.

#### **D. President’s Report**

Covered under **Administrative Matters Item C General Manager’s / Fire Chief’s Report.**

#### **E. Concessionaire Report**

Covered under **Administrative Matters Item C General Manager’s / Fire Chief’s Report.**

#### **F. Voting Rights Committee Report / Communications Report**

Director Casey reported to the Board that the State Legislation is closed and our Senate Bill 1180 is placed on hold and is considered non-essential during this time of COVID-19 that the Legislation is currently working on. Director Casey did report for individuals to send support letters regarding this bill to him and he will forward to our lobbyist. We already have several letters in support from different agencies that have been received and the CSD. **NEW BUSINESS C. Discussion and Possible Motion(s) to consider Resolution 2020-1 in support of Senate Bill 1180.**

The Board decided to take up this item while under discussion. A motion was made by Director Casey to Approve Resolution 2020-1 in Support of Senate Bill 1180. Motion was seconded by Director Malley and passed unanimously.

#### **G. JPA Report**

Chief Gerren reported that he attended the last meeting held in January where they approved their budget. The current location is the old jail by the Senior Center in mid-town and sit is currently under remodel. The paramedics have been moved to two different locations to adhere to the COVID-19 guidelines. One house is located at the “Y” and the other is in mid-town. The Chief also reported that the next meeting is this coming Monday, April 13, 2020 which will be held via tele/video conference.

### **OLD BUSINESS - NONE**

### **NEW BUSINESS**

#### **A. Discussion and Possible Motion(s) to Approve 2018/19 Annual Audit– Chief Gerren**

Chief Gerren presented to the Board the 2018/19 Annual Audit prepared by the District’s CPA Robert Johnson. A motion was made by Director Casey to approve

2018/19 Annual Audit and seconded Director Hart. After a full discussion the motion was passed unanimously

**B. Discussion and Possible Motion(s) to consider upgrading the Marina Launch Ramp to provide a more stable base – Chief Gerren**

Chief Gerren reported that he had not received any formal bids yet, but has talked in length with John Rich regarding what would be necessary to upgrade the marina launch ramp. An engineer study would be necessary and a cost of a Boat Ramp Plank System which includes engineering, formation, and foundation fill and grading work is unknown however cost for 6-8 planks would cost approximately \$2,000 each, plus transportation. Chief Gerren also reported that the area would need to be drained and dredge in order to pour a concert pad for the new launch ramp and John Rich was unable to give a cost for this until an engineer study is done. After a full discussion the Board directed Chief Gerren to talk with an engineer and get a cost of how much this study would cost and report back to the Board at the May meeting.

**C. Discussion and Possible Motion(s) to consider remodeling the upstairs of the Community Building– Chief Gerren**

Chief Gerren reported that he has talked with Mike Zanetell and the upstairs walls can be removed. An architect would need to draw up new structural plans for the upstairs to accommodate a space for living quarters. The cost for such an addition is unknown at this time. After a full discussion the Board tabled this item for further discussion in the May meeting.

**D. Discussion and Possible Motion(s) to consider Resolution 2020-1 in support of Senate Bill 1180 – Director Casey**

Covered under **Administrative Matters F. Voting Rights Committee Report/Communications Report**

**E. Discussion and Possible Motion(s) to consider Resolution 2020-2 Declaring an Election be held in its Jurisdiction Consolidation with Other Districts Requesting Election Services/3 members to be elected for Full 4-year terms to expire 12/04/20 – Chief Gerren**

Chief Gerren presented the Board Resolution 2020-2 declaring an election to be held for the upcoming three open Board positions. A motion was made by Director Casey and seconded by Director Malley to approve Resolution 2020-2 Declaring an Election to be held in its Jurisdiction Consolidation with Other Districts Requesting Election Services/3 members to be elected for full 4-year terms where the current terms of the 3 current Board Members expire 12/4/20. After a discussion advising and asking any resident of Fallen Leaf to file for one of these positions and informing them of dates to file by for the upcoming election motion was then passed unanimously.

## **PUBLIC COMMENTS**

Tom Beales asked to speak regarding a Flag Pole for an area outside the Store/Café. He proposed that the Flag Pole could be structured on the open dirt pad where picnic tables are usually set up for customers overlooking the lake. It would be a 25' pole with flag and would cost \$1,906 delivered plus approximately \$300.0 to be installed per Mike Zanetall. Tom reported that he would donate \$200.00 towards this Flag Pole and would like others in the community to also donate. After a discussion was held regarding this proposed Flag Pole, the Board asked that this item be placed on the agenda for May for further discussion.

With no other further business, President Cathcart adjourned the meeting at 6:00 pm.