

# **FALLEN LEAF LAKE COMMUNITY SERVICES DISTRICT**

Saturday, July 4, 2020  
BOARD MEETING  
Held under Executive Order N-29-20  
Tele/Video Conference  
10:00 AM

President Cathcart called the meeting to order at 10:06 am

## **ROLL CALL**

President Cathcart, Director Casey, Director Malley, Director Hart and Director G. Calof via tele/video conference.

## **PLEDGE OF ALLEGIANCE**

## **PUBLIC COMMENTS**

Public comments from various residences of Fallen Leaf Lake regarding the bike trail being constructed on US Forest Service property behind their residences around Lily Lake. Plus, concerns about parking on US Forest Service property.

Further comments were about the traffic and types of vehicles traveling on Fallen Leaf Road, along with illegal camping going on US Forest Service property.

The residences asked for phone numbers to the various entities to call regarding these matters. The Chief reported that he would post US Forest Service, CHP, EDSO phone numbers on the website this afternoon.

This matter was discussed further under NEW BUSINESS, Item B.

## **ADMINISTRATIVE MATTERS**

### **A. Discussion and Motion(s) to Approve Minutes of May 23, 2020**

Motion was made by Director Malley to approve minutes of May 23, 2020 and seconded by Director Calof to approve the minutes. After discussion motion was passed unanimously.

### **B. Discussion and Motion(s) to Approve Financial Reports F/Y 2019-20 through June 2020**

A motion was made by Director Malley to approve the Financial Reports for Fiscal Year 2019-20 through June 2020. The motion was seconded by Director Calof. After discussion was held, the Board requested that any and all corrections needed on Financial Statements for end of fiscal year 2019-20. Motion was then passed unanimously.

### **C. COVID-19 Report**

Fire Chief Gerren reviewed with the Board his report on COVID-19 that was included in the Board packet. A discussion was held regarding people on the Old Store/Community Building, parking, social distancing, and hiring security to help patrol the area within the community regarding these issues and others. The Board requested issues pertaining to parking and security to be placed on the agenda for the next regular meeting.

### **D. General Manager's / Fire Chief's Report**

Fire Chief's report was included in the Board packet.

### **E. President's Report**

No report

### **F. Concessionaire Report**

Mike Basso wanted to congratulate the Fallen Leaf Fire Department for a quick response to the fire up above the Fire Station. Especially through the heavy traffic. The fire was put out quickly.

Mike reported that the store and marina opened June 12<sup>th</sup> and the café opened July 1, 2020. All guidelines for COVID-19 have been going smoothly. People on the beaches, water and docks have been under control. Everyone has been complying with the mask requirements except for 2 people and they removed themselves from the store without no issues. The staff has been keeping up with all the sanitation requirements throughout the day. The dog beach by the old store is the furthest from view for monitory, however, Mike has been walking down to the area several times daily and people are for the most part maintaining social distance. The store is selling masks and giving out free masks for those who do not come equipped or prepared with a mask to enter the store.

Mike reported that parking is challenging. The spots fill up as quick as someone leaves. It is observed that when cars leave the parking lot because no space is available, they tend to turn right towards Lily Lake or Lower Falls. Parking seems to fill up by 9 or 10 am. A full discussion with the residences was held regarding parking and signage to help detour people from coming into Fallen Leaf when parking is full. The Board requested that an item for parking and signage but placed on the next regular schedule meeting.

### **G. Voting Rights Committee Report / Communications Report**

Director Casey reported that there is nothing to report. The bill has been postponed until the Legislators return in December.

## **H. JPA Report**

Chief Gerren reported there is nothing new to report and the next meeting is set up for October.

## **OLD BUSINESS**

### **A. Discussion and Possible Motion(s) to Approve 2020-2021 Preliminary Budgets for Administration, Parks and Recreation and Fire Department – Chief Gerren**

Chief Gerren reviewed with the Board 2020-21 Budgets for Administration, Parks and Recreation and Fire Department. A discussion was held regarding items for fixed assets to be included once Reserve Study is completed, upgrading the launch ramp, remodeling the upstairs of the Community Building and further review of strike team expenses and income. A motion was made by Director Malley and seconded by Director Calof to approve 2020-2021 Budgets subject to the Reserve Study figures for fixed assets for Parks and Recreation and Fire Department, an analysis of strike team breakdowns to show if strike teams are a liability or asset to the District and figures for upgrading the launch ramp and remodel of the upstairs of the Community Building to be presented to the Board at the next regular scheduled meeting. Chief Gerren reviewed with the Board several strike team examples from 2018 to show how going on strikes teams utilizing the current figures for this year are beneficial to the District. After a full discussion was held motion was passed unanimously.

Director Casey reported an update on the boat regulations. Boat motors, swimmers, kayaks and the high driving speed of boats. He is looking at talking with the EDSO and the Coast Guard to see how they went about to regulate a 5-mile zone to 600' from shore.

## **NEW BUSINESS**

### **A. Discussion and Possible Motion(s) to Approve Conflict of Interest 2020 – Chief Gerren**

Director Cathcart introduced to approve the Conflict of Interest that is 10 years old. Chief Gerren reported that he had spoken with the County and no new requirements had been requested and that our Conflict of Interest is current with no changes needed. After discussion motion was made by Director Malley and seconded by Director Hart to approve Conflict of Interest 2020 and passed unanimously.

### **B. Discussion item concerning the construction of the Angora/Lily Lake/Stanford Rock Bike Trail – Director Malley**

The Board of Directors and residences discussed their concerns regarding the construction of the Angora/Lily Lake/Stanford Rock Bike Trail. The Board requested that Jacob Quinn from the USFS be contacted and invited to our next board meeting to go over concerns of the Board and its residences. Director Casey will confirm and work with Chief Gerren to set up a Special Board Meeting regarding this subject matter.

With no other further business, President Cathcart adjourned the meeting at 11:40 am.